

1101 MADISON TOWER ACCESS CARD REQUEST FORM

Access cards should only be issued to those who would require access after normal business hours and are not to be used by anyone other than the person to whom it has been assigned.

Access cards are not required for entry into the building during normal business hours. After normal business hours, access to the building is restricted to authorized access card holders.

Please make copies of this form as needed. If you have any questions or need assistance, please contact Building Management at (206) 386-2066.

Please check one: New Change (access / name) Replacement Card (\$20)

PLEASE COMPLETE:			
Are you a Swedish Employee? Yes <input type="checkbox"/> No <input type="checkbox"/>	If Yes, please provide your photo I.D. # (located on back of card):		
If applicable, please provide Park Card # (located on back of card):	NAME OF CARD HOLDER (first and last name):		
Suite Number:	Phone Number: ()		Ext.
Employer:			
Swedish Department Name:			
Is 24-Hour access authorized? <input type="checkbox"/> Yes <input type="checkbox"/> No	Or time zone # (See "Time Zones" below):		
Is multiple floor access required? <input type="checkbox"/> Yes <input type="checkbox"/> No	Which floor(s)?		
Authorizing Supervisor:		Phone Number: () Ext.	
_____ / _____ (Print Name) (Initial)			
Title:			
TIME ZONES: Please choose which time zone you authorized for each of your employees:			
<input type="checkbox"/> TZ #2 5:00 a.m. to 9:00p.m. Monday through Friday and Holidays		OR <input type="checkbox"/> TZ#3 5:00 a.m. to 9:00 p.m., Seven days a week	
FOR BUILDING MANAGEMENT USE ONLY:			
Issued by:	Date:	Card #:	Access Level(s):

Healthpeak Properties | 1229 Madison Street, Suite 650 | Seattle, WA 98104 |

206-386-2066 Please email completed form to: firsthill@healthpeak.com